

DUE TO THE COVID-19 PANDEMIC, THE FOLLOWING PROCEDURES ARE INSTITUTED

If you are experiencing any of the following symptoms please alert security staff immediately

- Fever
- Cough
- Shortness of breath

Wait outside the courtroom until your case is called. Do not leave the 3rd floor of the courthouse.

DO NOT CONGREGATE IN GROUPS

We ask that you exercise the following best practices for the health and well-being of yourself and others

- **COVER YOUR MOUTH AND NOSE WHEN YOU SNEEZE OR COUGH**
Cough or sneeze into a tissue and then throw it away; use your arm or sleeve to cover if you do not have a tissue
- **CLEAN YOUR HANDS OFTEN**
Wash your hands with soap and water, vigorously rubbing together front and back for 20 seconds or use alcohol-based hand sanitizers, rubbing hands until they are dry
- **AVOID TOUCHING YOUR EYES, NOSE OR MOUTH**
- **STAY HOME WHEN YOU ARE SICK AND CHECK WITH A HEALTH CARE PROVIDER WHEN NEEDED**

If you appear in person, we will attempt to limit the number of people in the courtroom as needed and will require that all persons maintain a 6' distance from others present, unless mutually requested to remain together.